

Runyan Lake Inc.
PO Box 105 Fenton MI 48430

Spring General Membership Meeting
Friday, May 22, 2015
Tyrone Township Hall
10408 Center Road, Fenton MI 48430

Minutes

1. Meeting Called to Order

55 lots in attendance

Pledge of Allegiance was said

Introduction of Trustees – All trustees were present except M. Ostrowski

2. Fall 2014 General Meeting Minutes Reviewed

Motion to accept minutes by Norm Bacon. Seconded by Bill Chauvin. Motion passed.

3. Treasurer's Reports

- 3.1** 2014 year-end report reviewed. Motion to accept the year-end report by Norm Bacon. Seconded by Bill Chauvin. Motion passed.
- 3.2** 2014 year end audit committee report reviewed. Motion to accept audit report by Clay Putnam. Seconded by Michael Ewles. Motion passed. It was questioned whether it was time to have another fish and lake study. It was agreed these should be performed in the next year or two.
- 3.3** 2015 year to date & forecast reviewed. Potential error identified by Betty Buchkowski in year-end total. Ivan will investigate and an update will be sent out if needed.
- 3.4** Unpaid dues report shared. Total dues unpaid \$29,105. Most of this is from three properties who have historically not paid, and the associated interest for non-payment. The number of lots unpaid compared to 2014 at this time is nearly identical.
- 3.5** A Bylaws amendment proposal was discussed. The proposal is to assess a late fee if annual dues are not timely paid. Currently RLI is getting payments into July, often as someone wants to put a boat in at the ramp. This creates significant work for the treasurer, as the intent is to have all dues payments processed by April 1. Concern was expressed about the perception of overcharging non-riparian lots since their annual dues are currently only \$30. There was unanimous support to pursue a late fee amendment of \$20 for riparian lots and \$10 for non-riparian lots. The proposal will be voted on during the Fall General Meeting.

4. Social Committee Report

- 4.1** Shared Runyan Lake Events for 2015. Two bands are scheduled.
- 4.2** Introduction of new members - Hanak and Tomlinson. Welcome!
- 4.3** 50/50 drawing winner - \$106.00 was won by Dennis Uniatowski.

5. Drawing for 2015 Dues to be Waived

Winner: Betty Buchkowski.

6. Other / New Business

6.1 Weed Control Update

2015 General Plan- Kevin Johnson provided an update. Projected first spray is the first or second week of June. We will continue to focus on the Starry Stonewort and Purple Loosestrife Plants in the cove. Cove will be sprayed with copper twice per month, as needed. Good success last year with this approach. 2-4-D suggested as personal option for Purple Loosestrife.

6.2 Fireworks for 2015

Saturday, July 4th, rain date of Sunday, July 5th. Call Joe Perrera or Andy Nester if you are willing to help. Watch for aquatic shells this year!

6.3 Geese Control / Goose Busters plan for 2015

There are currently 6 adults and 21 babies on the lake. The island is in bad shape as a result.. Permit has been pulled. We will try to remove geese at the end of June. The Swans have just recently been seen on the lake. They appear to be nesting off the lake, which might be one reason we have more geese this year.

6.4 Runyan Lake Cove Improvement Investigation.

There was significant discussion regarding the goals and objectives of this effort. The cove has filled in dramatically during the last decade, leaving the south portion which has several undeveloped lots unable to access the lake. Lot A of the Plat of Runyan Lake Cove also no longer has any water frontage or access. Our approach is to restore the area, not create new water access points. Questions about cost – we need first determine what the MDEQ/MDNR will allow us to do, then we will go out for bids. It was suggested we utilize ASTI as our engineering consultant as that was beneficial for the island project. Cost estimate for ASTI work alone is \$4500, thus approval from the Membership is needed to proceed. It was requested the channel be included in the project since access there is also a concern and sediment appears to be coming from the culvert off Carmer Road. Cost would need to be shared. RLI would benefit by protecting the ramp area. Cove residents would benefit, with some lots having a direct water access benefit. Channel residents also benefit directly. Once we have some bids we can further discuss how much can be done at an acceptable price and benefit for all. Motion by Bill Chauvin, seconded by Michael Ewles, to authorize the RLI Board to proceed with the dredging investigation, inclusive of the channel area, with the cost not to exceed what the RLI Board deems reasonable. Motion passed.

6.5 Other Business – None.

7. Nominations for election of trustees (Election during the Fall Meeting)

- Area 1 – Dave Verbeke – willing to stand for re-election? Yes
- Area 2 – Andy Nester – willing to stand for re-election? Yes
- Area 3 – Pat Maynard – willing to stand for re-election? Yes
- Area 4 – Dan Cypher – willing to stand for re-election? Yes
- Area 5 – Ivan Quinn – willing to stand for re-election? Yes
- Other Nominations? None. Nominations must be received at least 30 days before the Fall General Meeting.

8. Announcements

- 8.1** Boat ramp opening – No set hours. Call a trustee. We would like 24 hours advance notice if at all possible.
- 8.2** 2015 Event Dates Reminder – events were reviewed.
- 8.3** Date of Fall General Meeting: Friday, September 4, 2015 (August 28 was presented during the meeting in error) Friday of Labor Day weekend
- 8.4** Other – The availability of aerial photos and wood art maps of Runyan Lake was presented. More information is available on our website.

9. Adjournment at 8:54PM

Carl Sechan made a motion to adjourn the meeting. Seconded by Bill Chauvin. Motion passed.

Submitted by,

Mark Meisel

2014 Year End Financial Report

Runyan Lake Inc. Financial Report 12/31/2014								
Revenue	Description	2013	2014				12/31/2014	
		Actual	Budget	Actual	%	Over (Under)	Forecast	
1	Dues	\$ 38,748	\$45,310	\$48,832	108%	\$ 3,522	\$ 48,832	Unpaid 24 lots for \$21.7K
12a	Social Committee	\$ 239	\$ 1,160	\$ 1,616		\$ 456	\$ 1,616	three 50/50 raffles/Casino trip
18	Interest	\$ 112	\$ 100	\$ 108	108%	\$ 8	\$ 108	Low interest rate
1a & b	Donations/other income	\$ 40	\$ -	\$ 400		\$ 400	\$ 400	Fireworks Donation
	Total	\$ 39,139	\$46,570	\$50,956	109%	\$ 4,386	\$ 50,956	
Expenditures								
2	Printing	\$ 293	\$ 350	\$ 317	90%	\$ (33)	\$ 317	2 sets 1st invoice + labels/newsletters
3	Postage	\$ 458	\$ 500	\$ 472	94%	\$ (28)	\$ 472	stamps for invoices & newsletters etc
4	P. O. Box Rental	\$ 58	\$ 58	\$ 60	103%	\$ 2	\$ 60	rental cost up \$2 over 2013
5	Membership Meetings	\$ 368	\$ 500	\$ 508	102%	\$ 8	\$ 508	Pizza, Pop, Ice, Napkins/probably can order 1-2 less pizzas
6	Progressive Engineering			\$ -		\$ -		
7	Weed Control	\$ 8,079	\$13,000	\$ 7,641	59%	\$ (5,359)	\$ 7,641	2 treatments
7A	Weed Harvesting	\$ 4,100		\$ -				
8	State of Michigan Permits	\$ 1,023	\$ 1,030	\$ 1,000	97%	\$ (30)	\$ 1,000	weed control \$800 & Goose removal permit \$200
9	Hall Rental	\$ 150	\$ 150	\$ 150	100%	\$ -	\$ 150	\$75 X 2 meetings
10	General Supplies	\$ 159	\$ 300	\$ 276	92%	\$ (24)	\$ 276	Labels,ink,binder,dividers,envelops
12	Social Committee	\$ 2,375	\$ 3,700	\$ 3,221	87%	\$ (479)	\$ 3,221	\$1298 picnic table, \$530 fishing, \$1000 music on island/\$242 hot dog
13	Property Repair & Maintenance	\$ 57,480	\$ 500	\$ 1,057	211%	\$ 557	\$ 1,057	\$159Ramp gate, \$657 generator, shrink wrap barge\$125
14	Lake Study	\$ 240	\$ 300	\$ 270	90%	\$ (30)	\$ 270	6 samples * \$15, 6X\$30
15	Liens	\$ 17	\$ 100	\$ 98	98%	\$ (2)	\$ 98	7 liens discharged
17	Website/hardware		\$ 300	\$ -	0%	\$ (300)	\$ -	
19	Fireworks	\$ 6,828	\$ 7,000	\$ 7,901	113%	\$ 901	\$ 7,901	\$7601 Fireworks, \$300 labor, see donation
20	Property Tax	\$ 1,578	\$ 1,600	\$ 1,574	98%	\$ (26)	\$ 1,574	Winter & summer taxes
22	Legal fees/Consulting	\$ 1,569	\$ 3,000	\$ -	0%	\$ (3,000)	\$ -	
26	Boat stickers	\$ 349	\$ 400	\$ 335	84%	\$ (65)	\$ 335	\$5 decrease from 2013
28	Insurance	\$ 2,779	\$ 2,800	\$ 2,764	99%	\$ (36)	\$ 2,764	\$15 decrease from 2013
27	Misc.:Federal tax, Conf calls, Fish Stking	\$ 99	\$ 400	\$ 4	1%	\$ (396)	\$ 4	fed taxes
31	Banking Fees	\$ 62	\$ 50	\$ 37	74%	\$ (13)	\$ 50	cost of debit card \$1/month +\$25 Safe box
33	Coalition Efforts					\$ -		
34	Goose busters	\$ 50	\$ 200	\$ -	0%	\$ (200)	\$ -	No geese to round up
	total	\$ 88,114	\$36,238	\$27,684	76%	\$ (8,555)	\$ 27,697	
Summary								
	Beginning Balance	\$ 93,092	\$44,117	\$44,117			\$ 44,117	
	Ending Balance	\$ 44,117	\$54,449	\$67,389			\$ 67,376	
	Increase (decrease)	\$ 48,975	\$10,332	\$23,272			\$ 23,259	

Runyan Lake Incorporated 2014 financial review

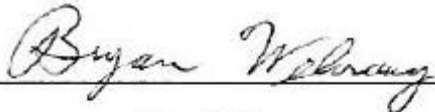
At the fall 2014 meeting a request was made for a committee to review the financials of Runyan Lake Incorporated. This review is in lieu of a complete audit.

At least two volunteers were asked to do this review, Bryan Wehrung, Dean Haas, and Mark Graham volunteered.

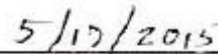
On May 14, 2015 Ivan Quinn emailed copies of the financials to each for the year 2014. He also asked us to meet on May 17, 2015. Bryan Wehrung, Dean Haas, and Mark Graham were available and met to review the financials.

After reviewing the documents at home and meeting with Ivan Quinn to answer any questions we had, we the undersigned agree with and find no irregularities with the documents.

The opinion of the committee is that based upon the limited scope audit review conducted by the membership committee, who are not trustees, that the financial statement prepared and presented to the committee accurately represents financial activity for the year 2014. We do not see a need for a full audit.



Bryan Wehrung



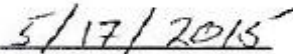
date

Dean Haas

date



Mark Graham



date

Presented Year to Date Financial Report

Runyan Lake Inc. Financial Report 4/30/2015								
Revenue	Description	2014	2015				4/30/2015	
		Actual	Budget	Actual	%	Over (Under)	Forecast	
1	Dues	\$38,748	\$45,430	\$39,830	88%	(\$5,600)	\$45,430	39 unpaid lots for \$33.2K
12a	Social Committee	\$239	\$1,160	\$-		(\$1,160)	\$1,160	
18	Interest	\$112	\$80	\$40	49%	(\$40)	\$80	Low interest rate
1a & b	Donations/other income	\$40	\$-	\$-		\$-	\$-	
	Total	\$39,139	\$46,670	\$39,870	85%	(\$6,800)	\$46,670	
Expenditures								
2	Printing	\$293	\$350	\$65	19%	(\$285)	\$350	2 sets 1st invoice + labels
3	Postage	\$458	\$500	\$294	59%	(\$206)	\$500	stamps for 1st & 2nd invoices
4	P. O. Box Rental	\$58	\$60	\$62	103%	\$2	\$60	rental cost up \$4 over 2014
5	Membership Meetings	\$368	\$500		0%	(\$500)	\$500	
6	Progressive Engineering			\$-		\$-	\$0	
7	Weed Control	\$8,079	\$13,000	\$-	0%	(\$13,000)	\$13,000	
7A	Weed Harvesting	\$4,100		\$-			\$0	
8	State of Michigan Permits	\$1,023	\$1,030	\$800	78%	(\$230)	\$1,030	weed control \$800
9	Hall Rental	\$150	\$150	\$300	200%	\$150	\$150	Rental plus deposit
10	General Supplies	\$159	\$300	\$251	84%	(\$49)	\$300	Labels,ink,binder,dividers,paper
12	Social Committee	\$2,375	\$4,300	\$1,287	30%	(\$3,013)	\$4,300	\$1287 picnic table
13	Property Repair & Maintenance	\$57,480	\$2,000	\$196	10%	(\$1,804)	\$2,000	Bow Wow waste station
14	Lake Study	\$240	\$540	\$-	0%	(\$540)	\$540	
15	Liens	\$17	\$100	\$-	0%	(\$100)	\$100	
17	Website/hardware		\$300	\$283	94%	(\$17)	\$300	Go Daddy Website
19	Fireworks	\$6,828	\$7,500	\$1,500	21%	(\$5,500)	\$7,500	Deposit on 2015 Fireworks
20	Property Tax	\$1,578	\$1,600	\$689	43%	(\$911)	\$1,600	Winter taxes
22	Legal fees/Consulting	\$1,569	\$3,000	\$-	0%	(\$3,000)	\$3,000	
26	Boat stickers	\$349	\$350	\$306	87%	(\$44)	\$350	\$43 decrease from 2013
28	Insurance	\$2,779	\$2,800	\$-	0%	(\$2,800)	\$2,800	
27	Misc.:Federal tax, Conf calls, Fish	\$99	\$100	\$2	2%	(\$98)	\$100	fed taxes
31	Banking Fees	\$62	\$50	\$4	8%	(\$46)	\$50	cost of debit card \$1/month
33	Coalition Efforts			\$-		\$-	\$0	
34	Goose busters	\$50	\$200	\$-	0%	(\$200)	\$200	
	Total	\$88,114	\$38,730	\$6,039	16%	(\$32,191)	\$38,730	
Summary								
	Beginning Balance	\$93,092	\$44,117	\$44,117			\$44,117	
	Ending Balance	\$44,117	\$52,057	\$77,948			\$52,057	
	Increase (decrease)	\$48,975	\$7,940	\$33,831			\$7,940	
	Contingency Expenditures to be funded out of savings/approved Fall							Social Committee
	Property Repair & Maintenance			\$1,000			\$-	Revenue
	Legal/Consulting			\$3,000			\$1,287	Expenses
	Coalition Efforts			\$5,000			(\$1,287)	net

Corrected Year to Date Financial Report (Emailed and posted 5/31/15, Year End Report was Correct)

Runyan Lake Inc. Financial Report 4/30/2015								
Revenue	Description	2014	2015			4/30/2015		
		Actual	Budget	Actual	%	Over (Under)		Forecast
1	Dues	\$ 38,748.00	\$ 45,430.00	\$ 39,830.00	88%	\$ (5,600.00)	\$ 45,430.00	39 unpaid lots for \$33.2K
12a	Social Committee	\$ 239.00	\$ 1,160.00	\$ -		\$ (1,160.00)	\$ 1,160.00	
18	Interest	\$ 111.71	\$ 80.00	\$ 39.54	49%	\$ (40.46)	\$ 80.00	Low interest rate
1a & b	Donations/other income	\$ 40.00	\$ -			\$ -	\$ -	
	Total	\$ 39,138.71	\$ 46,670.00	\$ 39,869.54	85%	\$ (6,800.46)	\$ 46,670.00	
Expenditures								
2	Printing	\$ 293.42	\$ 350.00	\$ 65.31	19%	\$ (284.69)	\$ 350.00	1st & 2nd invoices + labels
3	Postage	\$ 457.60	\$ 500.00	\$ 294.00	59%	\$ (206.00)	\$ 500.00	stamps for 1st & 2nd invoices/receipts
4	P. O. Box Rental	\$ 58.00	\$ 60.00	\$ 62.00	103%	\$ 2.00	\$ 60.00	rental cost up \$4 over 2014
5	Membership Meetings	\$ 368.02	\$ 500.00		0%	\$ (500.00)	\$ 500.00	
6	Progressive Engineering			\$ -		\$ -	\$ -	
7	Weed Control	\$ 8,078.75	\$ 13,000.00	\$ -	0%	\$ (13,000.00)	\$ 13,000.00	
7A	Weed Harvesting	\$ 4,100.00		\$ -		\$ -	\$ -	
8	State of Michigan Permits	\$ 1,023.00	\$ 1,030.00	\$ 800.00	78%	\$ (230.00)	\$ 1,030.00	weed control \$800
9	Hall Rental	\$ 150.00	\$ 150.00	\$ 300.00	200%	\$ 150.00	\$ 150.00	Rental plus deposit
10	General Supplies	\$ 159.07	\$ 300.00	\$ 250.97	84%	\$ (49.03)	\$ 300.00	Labels,ink,binder,dividers,paper
12	Social Committee	\$ 2,375.14	\$ 4,300.00	\$ 1,286.84	30%	\$ (3,013.16)	\$ 4,300.00	\$1287 picnic table
13	Property Repair & Maintenance	\$ 57,479.92	\$ 2,000.00	\$ 196.00	10%	\$ (1,804.00)	\$ 2,000.00	Bow Wow waste station
14	Lake Study	\$ 240.00	\$ 540.00	\$ -	0%	\$ (540.00)	\$ 540.00	
15	Liens	\$ 17.00	\$ 100.00	\$ -	0%	\$ (100.00)	\$ 100.00	
17	Website/hardware		\$ 300.00	\$ 282.87	94%	\$ (17.13)	\$ 300.00	Go Daddy Website
19	Fireworks	\$ 6,827.60	\$ 7,500.00	\$ 1,500.00	20%	\$ (6,000.00)	\$ 7,500.00	Deposit on 2015 Fireworks
20	Property Tax	\$ 1,577.63	\$ 1,600.00	\$ 688.74	43%	\$ (911.26)	\$ 1,600.00	Winter taxes
22	Legal fees/Consulting	\$ 1,569.33	\$ 3,000.00	\$ -	0%	\$ (3,000.00)	\$ 3,000.00	
26	Boat stickers	\$ 349.39	\$ 350.00	\$ 306.08	87%	\$ (43.92)	\$ 350.00	\$43 decrease from 2013
28	Insurance	\$ 2,779.00	\$ 2,800.00	\$ -	0%	\$ (2,800.00)	\$ 2,800.00	
27	Misc.:Federal tax, Conf calls, Fish Stking	\$ 99.18	\$ 100.00	\$ 2.00	2%	\$ (98.00)	\$ 100.00	fed taxes
31	Banking Fees	\$ 62.00	\$ 50.00	\$ 4.00	8%	\$ (46.00)	\$ 50.00	cost of debit card \$1/month
33	Coalition Efforts					\$ -	\$ -	
34	Goose busters	\$ 50.00	\$ 200.00	\$ -	0%	\$ (200.00)	\$ 200.00	
	total	\$ 88,114.05	\$ 38,730.00	\$ 6,038.81	16%	\$ (32,691.19)	\$ 38,730.00	
Summary								
	Beginning Balance	\$ 44,117.07	\$ 67,389.41	\$ 67,389.41			\$ 67,389.41	
	Ending Balance	\$ 67,389.41	\$ 75,329.41	\$ 101,220.14			\$ 75,329.41	
	Increase (decrease)	\$ 23,272.34	\$ 7,940.00	\$ 33,830.73			\$ 7,940.00	
Contingency Expenditures to be funded out of savings/approved Fall Meeting				Social Committee				
	Property Repair & Maintenance			\$ 1,000.00		Revenue	\$ -	
	Legal/Consulting			\$ 3,000.00		Expenses	\$ 1,286.84	
	Coalition Efforts			\$ 5,000.00		net	\$ (1,286.84)	